



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: November 2, 2011
Type of Meeting: REGULAR BOARD OF EDUCATION
Location: School 14

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Ms. Mary Marro-Giroux, Vice President
Mrs. Ilene Clinton
Mrs. Carol Harvin (did not attend Executive Session)
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Bill Strang
Ms. Martha Walsh

Members Absent: Mr. Michael Tuttman (attended Executive Session only)

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent for Curriculum & Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kathy Culligan, Human Resources Director
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

Mrs. Wager-Rounds made a motion to enter into Executive Session at 6:00 pm for discussion with counsel regarding pending litigation. Mr. Carmello, Ms. O'Neill, Ms. Culligan and Ms. Ahearn also attended. Executive Session ended at 6:35 pm.

IV. PUBLIC SESSION

At 7:00 pm Mrs. Wager-Rounds opened the public session with the Pledge of Allegiance. There will be a new segment to the agenda reporting on good news in the District.

V. DISTRICT COMMUNITY ANNOUNCEMENTS

Mrs. Wager-Rounds made the following announcements: PS16 "Succeed to Read Assembly"; PS18 "Family Fair"; DMS student Theresa Stinson JV soccer goal scoring champion; THS swim team did great in sectionals.

VI. SUPERINTENDENT'S REPORT

Dr. Howard presented BOE with written report of his findings since July 2011. He recognized cabinet members and board members for hard work. Dr. Howard stated the District lacks focus and needs a plan to comply with state mandates. We need sustained leadership; modernize organizational structure, positions and job descriptions to meet demands of 21st century to better focus resources on our mission. He is working on a plan to re-organize administrative structure.

VII. CAPITAL PROJECT UPDATE

Mr. Marc Rivers from U.W. Marx reported that Capital Project bids were opened today and will be approved by BOE on November 9th. Lowest bidders will be reviewed and determined qualified with recommendation made to the BOE. Mrs. Harvin expressed concern that procedure was different than in the past for bids.

VIII. BOARD OF EDUCATION COMMITTEE REPORTS

1. Policy Committee - Mrs. Harvin reported on October 5th meeting. Use of personal electronic device policy was discussed and district will not be responsible for items lost or stolen.
2. Education Committee - Ms. Marro-Giroux reported on October 19th meeting. Dr. Butterworth reviewed Doyle's JIT report. SED made 34 recommendations. Mr. Dunn presented comprehensive educational plan to align with JIT report.
3. Finance Committee - Mr. Schofield reported on October 24th meeting. Financial reports were presented for September with nothing unusual. We will conduct a district-wide inventory of equipment; tax cap information is pending; RFP's for various areas of district would be cost effective; Questar presented software for emergency calling system.
4. Facilities Committee - October 24, 2011. Mr. Mayo reported that bids are out to temporarily close swimming pools at elementary schools; Capital Project bids also out. Special meeting will be held to approve bids.

IX. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

- (1) Stacey Sadowski (parent and monitor) - Buses continue to be late in morning at middle school.
- (2) Jeannie Steigler (parent) - Thanked BOE for beautiful athletic fields; movable goal posts allow for efficient use. Lights near parking lot needs to be on.

X. APPROVAL OF MINUTES

Mrs. Wager Rounds made a motion to approve the (A) and (B) as a consent agenda:
Second: Ms. Marro-Giroux
Carried: 7-0-1 (Mrs. Harvin abstained B.3 and B.4)

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

A. Board Meetings

1. Board of Education - September 21, 2011
2. Board of Education - October 5, 2011
3. Board of Education - October 19, 2011

B. Committee Meetings

1. Policy - September 7, 2011
2. Policy - October 5, 2011
3. Education - October 19, 2011
4. Facilities - October 24, 2011
5. Finance - October 24, 2011

XI. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by J. Carmello)

Mrs. Wager Rounds made a motion to approve Items 1-12 as a consent agenda.

Second: Ms. Walsh

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

	<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Treva Shaer	Elementary	ELA/SS Field Leader	School 16	10/17/11
b.	Roy Stiles	Asst Principal	Mastermind Club Advisor	THS	10/25/11

2. Unclassified Employee - Probationary Appointment

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Sergio Espinal	Foreign Language	100%	THS	9/1/11	8/31/14	Spanish 7-12 Initial	\$49,000 (S-4, Col K)

3. Unclassified Employee - 2011-12 Student Interns (Unpaid)

	<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a.	Jillian Borden	SUNY Oneonta	Mathematics	Eleni Karanassiu	THS
b.	Simona Giemaer	HVCC	Elementary	Eileen Hickey	School 18

4. Unclassified Employee - 2011 Summer Work

	<u>NAME</u>	<u>PROGRAM</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a.	Andrea Murray	School 14 PBIS	11 hours	\$31.00 / hour
b.	Lauren Reynolds	School 14 PBIS	11 hours	\$31.00 / hour

5. Unclassified Employee - 2011-12 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>		<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Tara Evans	Special Education	6th period	District	\$3,000.00 (611 Grant)
		Read 180 / System 44 Support		(50% all year)
b. Marion Greenberg	Foreign Language	4th prep	THS	\$1,366.00
		French & Spanish		
c. Gregory Hansen	Industrial Arts	4th prep	THS	\$1,366.00
		Comp Graphics & Media Prod		

6. Unclassified Employee - 2011-12 DMS 21st Century Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Brock Renfrew	Teacher	10 hours / week	\$30.00 / hour

7. Unclassified Employee - 2011-12 THS Club Advisor

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Bridget Glasser	Mastermind Advisor	\$931.00

8. Unclassified Employee - 2011-12 CHS AfterSchool Detention Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Tammie Donnelly	Teaching Assistant	5 hours / week	\$26.00 per hour

9. Unclassified Employee - 2011-12 Winter Sports

<u>NAME</u>	<u>POSITION TITLE</u>		<u>SALARY RATE</u>
a. Michael Beadnell	JV Coach	BOYS BASKETBALL	\$4,115.00
b. Mark Nealon	Freshman Coach	50%	\$2,057.50 (pending fingerprinting clearance)
c. Mark Reilly	Freshman Coach	50%	\$2,057.50 (pending coaching approval)
d. Darwin Carr	Modified Coach		\$2,675.00
e. Paul Bearup	Varsity Coach	GIRLS BASKETBALL	\$5,220.00
f. Christopher Caputo	JV Coach		\$4,115.00
g. Jaimy Johnson	Modified Coach	50%	\$1,337.50
h. Sarah Wlodarczyk	Modified Coach	50%	\$1,337.50
i. Donald Poutre	Head Coach	BOWLING	\$3,230.00
j. Michael Hurteau	Head Coach	BOYS INDOOR TRACK	\$5,220.00
k. Michael Murnane	Assistant Coach		\$3,892.00
l. Thomas Hayes	Head Coach	GIRLS INDOOR TRACK	\$5,220.00
m. Curtis Nobles	Assistant Coach		\$3,892.00
n. Amy Jones	Head Coach	SWIMMING MODIFIED	\$5,220.00
o. Shameeka Pompey	Varsity Coach	CHEERLEADING	\$2,002.00
p. Katelyn Waters	JV Coach		\$1,726.00
q. Peter DeBeatham	Head Coach	DRILL TEAM	\$2,002.00

10. Unclassified Employee - 2011 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Rhonda Hermance	Director	\$2,736.00
b. Lori McAllister	Musical Director	\$1,824.00
c. Erin Mack	Vocal Director	\$1,824.00
d. Erin Mack	Accompanist	\$760.00
e. Margaret Conroy	Choreographer	\$912.00

f. Deborah Friedman	Make-Up	\$456.00
g. Jason Boemio	Properties	\$608.00
h. Cynthia DiDonna-Drake	Set Decoration / Graphic Art	\$1,216.00
i. Mark Calkins	Set Construction / Stage Manager	\$1,824.00
j. John Vatalaro	Sound Design	\$608.00

11. Unclassified Employees - 2011-12 Substitutes

<u>CERTIFIED (\$100.00 / day)</u>	<u>UNCERTIFIED (\$90.00 / day)</u>	<u>HOME TUTOR (\$31.00 / hour)</u>
Lyndsey Marquit	Evelyn King	Cara Parker
Melissa Reinisch		
<u>TEACHING ASSISTANT (\$12.00 / hour)</u>		
Keith Bateman	Kathleen Degnan	Heather Hochberg
Roland Blanchet	Shelly Hansen	Shannon Mahar
Linda Cepiel		

12. Unclassified Employee - Transfers (for notification purposes only)

<u>NAME</u>	<u>TENURE AREA</u>	<u>FROM</u>	<u>TO</u>
a. Rebecca Bednarczyk	Special Education	School 16 100%	School 16 50% AM School 2 50% PM

B. Staff Matters - Classified (Reviewed by K. Culligan)

Mrs. Wager Rounds made a motion to approve Items 1-5 as a consent agenda.
Second: Ms. Marro-Giroux
Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel

1. Classified Employee - Handwriting Without Tears Training (UPK Grant)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Patricia Johnston	Occupational Therapist	3 hours	\$31.00 / hour
b. Holly Lockrow	Occupational Therapist	3 hours	\$31.00 / hour
c. Jennifer Lucas	Occupational Therapist	3 hours	\$31.00 / hour
d. Jessica Maloney	Occupational Therapist	3 hours	\$31.00 / hour

2. Classified Employee - Sports Events Support Staff

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Beth Bizzarro	Ticket Taker	\$8.00 / hour
b. Maureen Hughes	Ticket Taker	\$8.00 / hour
c. Tara Anthony	TimeKeeper/ScoreKeeper	\$26.00 / game
d. Thomas Hayes	TimeKeeper/ScoreKeeper	\$26.00 / game

3. Classified Employee - 2011-12 Substitutes

<u>SCHOOL MONITOR / TEACHER AIDE (\$10.00 / hour)</u>		
Shelly Hansen	Shannon Mahar	Adrienne Sansone

4. Classified Employee - 2011-12 Volunteers

SCHOOL 14
Peggy Moore Carter
Tanya Glasscock
Kari Miele

SCHOOL 16
Jude Poland
Kelley Towne

SCHOOL 18
Jennifer Boehm

5. Classified Employee - 2011-12 RPI Volunteers

DMS & School 14 21st Century Program

Cyrus Liu
Nicholas J. Mozdierz
Shivani Agarwal
Colin Amadon
Kurt Anderson
Michael Anson
Sarah A. Bach
Aneil Parmanand Bharathsingh
Alexandra Billinger
Briana Grace Bollinger
Rebekah Brougher
Marcus Browne
Trevor Andrew Burtzos
Michele Bustamante
Julie Campbell
Teng Fei Chen
Michael James Chiaravalle
Jonathan Jingyu Choi
Rebecca Cioffi
Bryan A Clifford
Keegan Cole
Alexandra Colello
Reid Collins
Gloria Condon
Jeffrey B. Corelli
Nickolas Costa
Michael Cunningham
Kenny Du
Jordan Nathaniel Dykes
Miriam Efen
Chelsea Marie Ehlert
Daniel Felizardo
Hannah Nicole Fix
Yong Bin Gao
Brandon L. Graham
Thomas Nelson Grosskurth
David Guetta
Christopher Hall

Erika Noelle Hango
Katherine Hansan
Matthew Hartzsch
Christopher Hunter Hladik
William J. Hotz
Yufeng Huang
Brendon J. Justin
Kevin W. Keating
Allison Keefe
Alyssa Kenny
Brandon Kieft
Anson Robert Koch
Christopher Joseph Kraemer
Andrew Labunka
Jeremy Wan-Lung Lau
Peter Joseph Lezzi
Sarai Lopez
Leonard A. Lustrino
Matthew MacDonald
Christopher Russell Maher
William Maio
Alexander Maskevich
Rosemarie Mastropolo
Eric McCurry
Alexandra McGregor
Bryan McMahon
Jeffrey Mead
Kelly Meenaghan
Steven George Mercer
Faith M. Michael
Johnathon Miner
Ariel Fazendeiro Mingrone
Erik Munsell
Maureen Rebecca Newman
Michael Nickerson
Andrew Bradley Nitschke
Brian Fournier Nock

Stephen Nock
John Thomas Oxaal
Carl S. Pearson
Michael Pinkert
Ainsley C. Pinkowitz
Gregory Pitner
Lasana Power
Lindsey Richelle Rappleyea
Jeanne M. Rice
Michelle A. Riedman
Jeffrey M. Rodowicz
Marcus John Rohovie
Adriana Rojas
Mark Rovereto
James E. Russell
Timothy Ryan
Joseph Salomone
Mark Salvaggio
Chelsea Sanborn
Michael Thomas Sarson
Kelsey L. Saulnier
Garth W. Scannell
Christine Jeanette Schoenen
Bradley Shelofsky
Gregory M. Silva
Christopher Simpson
Ryan Surveski
Sasha Tan-Torres
Grace Valeria Tilton
Matthew Charles Titus
Olivia Doris von Niede
Steven Andrew Wacks
Evan R. Wiley
Michael Archer Wilkins
Corey Christopher Woodcock
Su San Yap
Shuqi Zhang
Shan Zhong

XII. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

Mrs. Wager Rounds made a motion to approve Items 1-5 as a consent agenda.

Second: Ms. Marro-Giroux

Carried: 8-0

1. Contract - Achievements (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Achievements for special education services for September 1, 2011 through June 30, 2012 for 3 students at tuition rate of \$57.00 per half hour per student for 2011-12 school year to be paid from special education funds.

2. Contract - St. Catherine's Center for Children (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Catherine's Center for Children for special education services for September 7, 2011 through June 30, 2012 for 1 student at tuition rate of \$33,668.00 per student for 10 month school year to be paid from special education funds.

3. Contract - Top Form, Inc. (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Top Form, Inc. for athletic trainer services from November 3, 2011 through June 3, 2012 for athletics in the amount of \$33,000.00 to be paid from PE/Athletics budget.

4. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

<u>Amendment-Agreement No Meeting</u>	<u>Requested Review Transfer Student</u>
991160 Charter School	990827 Charter School
	994488
<u>Annual Review</u>	998016
776795	999443
999611	100538
	1000320
<u>Initial Eligibility Determination Meeting</u>	1000537
988236	1000561
994367	1000586
994899	1000592
<u>Reevaluation Transfer Student</u>	<u>Transfer Student-Agreement No Meeting</u>
993717	1000697
995137	
997838	<u>Program Review</u>
1000427	994596
1000462	995508
1000471	
1000494	
1000603	
1000674 Non-Resident	

5. Committee on Pre-School Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following pre-school students having the registration numbers as listed below in classes for students with special needs:

<u>Early Intervention Transition</u>	<u>Initial Eligibility Determination</u>
999578	999898
1000669 Ineligible	999956
	1000041
<u>Requested Review</u>	1000212
998656	1000272
999814	
999819	

XIII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mrs. Wager Rounds made a motion to approve Items 1-3 as a consent agenda.

Second: Ms. Marro-Giroux

Carried: 8-0

1. Financial Reports (September) (Addendum IV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Budget Transfers (September 2011)
- (b) Internal Claims Auditor Report (September 2011)
- (c) Treasurer's Report (September 2011)
- (d) Budget Status Reports (ending September 30, 2011)
- (e) Student Activity Fund (September 2011)

2. Bid Award - Snow Removal Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Snow Removal Equipment opened on October 18, 2011 and awarded to:

T & T Sales, Inc. 411 Old Niskayuna Rd. Latham, NY 12110	Part I for \$3,803.00
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Lowes #1177 790 Loudon Rd Latham, NY 12110	Part II for \$5,324.70
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For a total award of \$9,127.00

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
PS16 PTA	2011-12 assemblies	\$1,633.00
PS16 PTA	Field trips and transportation	\$2,763.10

XIV. BOARD RESOLUTION - DUE PROCESS SETTLEMENT AGREEMENT (green sheet)

Mrs. Wager Rounds made a motion to approve the following resolution:

Second: Ms. Marro-Giroux

Carried: 8-0

RESOLVED, on the recommendation of the Superintendent, the Board of Education hereby approves the settlement of a pending Due Process Complaint, as more fully discussed in executive session, and, subject to the review and approval of the school attorney, hereby authorizes the President of the Board to execute a Resolution Agreement on behalf of the Board.

XV. FUTURE MEETINGS

Mrs. Wager-Rounds stated beginning January, the BOE meetings will be held at PS1, not PS14. There will be a special BOE meeting on November 9th to approve bids.

1. Board of Education Meetings

- (1) November 16, 2011 (PS 14)
- (2) December 7, 2011 (PS 14)
- (3) December 21, 2011 (PS 2)

2. Committee Meetings

- (1) Policy Committee - November 2, 2011 (following BOE at PS 14)
- (2) Education Committee - November 16, 2011 (PS 14)
- (3) Finance Committee - November 30, 2011 (PS 1)
- (4) Facilities Committee - November 30, 2011 (PS 1)
- (5) Transportation Committee - November 30, 2011 (PS1)

XV. ADJOURN

At 7:35 pm, Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Mr. Schofield and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board