



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: October 19, 2011
Type of Meeting: **Regular Board of Education**
Location: Troy High School

MINUTES

I. MEETING CALLED TO ORDER

Mrs. Wager-Rounds called the meeting to order at 6:00 pm.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Ms. Mary Marro-Giroux, Vice President
Mrs. Ilene Clinton
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Bill Strang (did not attend Executive Session)
Mr. Michael Tuttmann
Ms. Martha Walsh

Members Absent: No one

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent for Curriculum & Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Erin O'Grady-Parent, School Attorney

III. EXECUTIVE SESSION

Mrs. Wager-Rounds made a motion at 6:01 pm to move that the Board convene in executive session for the purpose of discussing:

(1) litigation pending before the NYS Division of Human Rights; (2) the job performance of particular employees of the District, and (3) qualifications of a particular candidate for employment by the District. The motion was seconded by Ms. Marro-Giroux and carried 8-0. (Mr. Strang was not present.) Also in Executive Session were Dr. Howard, Mr. Carmello, Ms. O'Neill and Mrs. O-Grady-Parent.

IV. PUBLIC SESSION

At 7:10 pm, the Board re-convened to Public Session.

V. SUPERINTENDENT'S REPORT

Dr. Howard reported that he has met with staff at School 16 and School 18 regarding their concerns relating to the re-districting. He hopes to meet with all schools and asked that the Board tour the buildings before the budget season to understand their needs.

VI. PRINCIPAL'S REPORT/TROY HIGH SCHOOL

Mr. Mariano was appointed THS principal on July 1, 2011. He gave a presentation to the Board regarding academic improvement and steady increase in ELA and Math performance since 2005/06. Graduation rates have also improved to 80%. School report card is not official at this time but THS will continue to be a school in good standing.

Troy High has several programs for students in need including Sunset Program, Alternative Learning Program (which is in its second year) and community partnerships. The new administrative team are also instructional leaders and perform classroom walk-throughs. He is excited that the new football field is complete and stated girls soccer team won Big 10 championship. Mrs. Harvin said Mr. Mariano is doing a great job.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

No public comment.

VIII. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by J. Carmello)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mrs. Wager-Rounds made a motion to act on Items 1-14 as a consent agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

1. Unclassified Employee - Resignation

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Chad Davey	Elementary	100%	School 2	10/11/11

2. Unclassified Employee - Probationary Appointment

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Dennis Bye	Elementary	100%	School 2	10/20/11	10/19/14	SBL, Initial	\$49,306 (Step 4)
	Principal's Assistant							

3. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFEC DATE(S)</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Carol Nolett (K. Vener)	Special Education	100%	THS	10/20/11 - 2/29/12	Special Education Permanent	\$49,250 (prorated) (S-6, Col E)

4. Unclassified Employee - 2011-12 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>TENURE AREA</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Richie Feeny	Russell Sage	Elementary	Linda Martin	School 2
b. Danielle Martin	Russell Sage	Elementary	Linda Martin	School 2
c. Rachel Helinski	College of St. Rose	Elementary	Thomas Carroll	CHS
d. Liam Walsh	HVCC	Social Studies	Caitlin Ziobrowski	THS

5. Unclassified Employee - 2011 Summer Work

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Celine Boule	CEP (Science) Writing	\$31.00 / hour up to 11 hours max (DMS SIG)
b. Anne Miller	Regents Exam Proctor	\$31.00 / hour up to 8 hours max

6. Unclassified Employee - 2011-12 Mentors

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>MENTOR</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Benjamin April	Music	Jason Boemio	School 2	\$1,250.00 (Oct - June)
b. Pamela DiMezza	Mathematics	Nancy Smith	DMS	\$1,250.00 (Oct - June)

7. Unclassified Employee - 2011-12 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
a. Kellee Bonenfant	Special Education	6th period	DMS \$3,000.00 (50% all year)
b. Marjorie Olsen-Isbester	Special Education	6th period	DMS \$3,000.00 (50% all year)
c. Elizabeth Pollock	Special Education	6th period	DMS \$3,000.00 (50% all year)
d. Nancy Smith	Mathematics	5th period (Curr Leader)	DMS \$3,000.00 (50% all year)

8. Unclassified Employee - 2011 Fall Play (Rescind Appointments)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Jason Boemio	Sound Effects / Audio	\$304.00
b. Jason Boemio	Properties	\$456.00
c. Deborah Friedman	Make-Up	\$304.00

(rescind all appointments per BOE Agenda 8/3/11, page 4 & 8/24/11, page 4)

9. Unclassified Employee - 2011-12 Odyssey of the Mind Coaches

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Christl Mueller	School 14 K-Grade 2 (co-coach)	1-2 hrs/day up to 3 days/week	\$31.00 / hour
(amend assignment per BOE Agenda 9/7/11, page 5)			
b. Judith Gawinski	School 14 K-Grade 2 (co-coach)	1-2 hrs/day up to 3 days/week	\$31.00 / hour

10. Unclassified Employee - 2011-12 School 14 21st Century Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Victoria Nadeau	Substitute T-Assistant	10 hours / week	\$26.00 per hour

11. Unclassified Employee - 2011-12 School 1 Club Advisor

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Cindy Russo	Student Association	\$931.00

12. Unclassified Employee - 2011-12 CHS After-School Detention Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Dawn Thompson	Teaching Assistant	5 hours / week	\$26.00 per hour

13. Unclassified Employee - 2011 PSAT/PLAN Proctors (October 15 & November 5)
(October 15 & November 5 @ \$24.95/hour max 4 hours/day)

a. Jean Gunther	d. Matthew Loatman	g. Jessica Murray	j. Harry Peterson
b. Maureen Hughes	e. Victoria Loatman	h. Jessica Ortiz	k. MarySue Peterson
c. Edmund Loatman	f. Christine Lorensen	i. Joseph Padalino	l. Deborah Rivet

14. Unclassified Employees - 2011-12 Substitutes

CERTIFIED (\$100.00 / day)

Carly Bennett	Patrick Gilday	Joseph Maybee	Zachary Snyder
Janelle Diamond	Chelsea Groff	Danielle Scaperotti	

UNCERTIFIED (\$90.00 / day)

Pedro McKnight

TEACHING ASSISTANT (\$12.00 / hour)

Charles Duke	Kristie Laviolette	Christine Lorensen	Edie Miller
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B. Staff Matters - Classified (Reviewed by Ms. Culligan)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mrs. Wager-Rounds made a motion to pull Item 2 from Classified Employees and act on Items 1, 3-8 as a consent agenda.

Second: Mr. Mayo
Carried: 9-0

1. Classified Employee - Leave of Absence

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
James Maloney	PM Custodial Supervisor	100%	District	11/1/11 - 8/9/12

2. Classified Employee - Provisional - **PULLED**

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
tbd	Computer Systems Engineer	100%	District	

3. Classified Employee - 2011-12 Substitutes

SCHOOL MONITOR / TEACHER AIDE (\$10.00 / hour)

Charles Dukes	Edie Miller	Rochelle Pringle	Akyiaa Terry
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TYPIST / CLERK (\$11.00 / hour)

Harriet Gleason Katherine Gorman Edie Miller

SCHOOL NURSE (\$14.00 / hour)

Pamela Weber

4. Classified Employee - 2011-12 Volunteers

SCHOOL 2

Cynthia Fessel
Mary Safford
Wayne Sharp

SCHOOL 14

Nora McDowell
Denise Napoli
Sharon Salembier

SCHOOL 16

Gail Apfel
Stephanie Nevins
Varick Nevins

5. Classified Employee - 2011-12 Literacy Volunteers of Rensselaer County

Everybody Wins! Power Lunch Program @ CHS

Linda Feldmann
Alexa Hatcher
Gayle Healy

Mary Heller
Darryl Lockrow
Rachel Moody

Judith Smith
Lisa Staecker

Patricia Ward
Barbara Wyman

6. Classified Employee - 2011-12 Literacy Volunteers of Rensselaer County

Everybody Wins! Power Lunch Program @ School 14

Travis Armiger
Eric Biatek
Maxwell Blair
Rory Callahan

Scott Crow
Linda Feldman
Chris Gilmore
Mary LaBatte

Andrew Liptak
Michael Lynch
James Manchester

Karie Ravida
Aaron Shavel
Connor Sullivan

7. Classified Employee - 2011-12 SUNY Albany Volunteers

Ready to Learn Program @ Schools 2 & 14

Kathy Arbogast
Jessica Arnold
James Benedict
Debbie Brown
Taylor Bulman
Nicholas Carton

Shannon Coleman
Shannon Drury
Linda English
Michelle Feder
Jaime Haas
Leslie Halpern

Dawn Hobbs
Carole Keith
Elizabeth Persons
Jill Person
Renee Powell
Diane Reiner

Susan Rogan
David Shub
Puja Thaker
Gracie Valastro
Renata Vaysman
Linda Way

8. Classified Employee - 2011-12 Emma Willard Student Volunteers

Homework Tutoring @ School 16

Linda McClusky

IX. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

Mrs. Wager-Rounds made a motion to act on Items 1-9 as a consent agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

1. UPK Contract - Viking Child Care (HVCC) (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Viking Child Care of Hudson Valley (part of HVCC) for universal pre-kindergarten program for 2011-12 school year for eligible students to be paid from NYS UPK grant funds.

2. Contract - LaSalle School (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with LaSalle School for special education services from July 1, 2011 through June 30, 2012 for 3 students at tuition rate of \$30,627.00 per student for 10-month period (school year) and \$5,105.00 per student for a 2-month period (summer) to be paid from special education funds.

3. Contract - Northeast Parent and Child Society (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Northeast Parent and Child Society for special education services from July 1, 2011 through August 30, 2011 for 1 student at tuition rate of \$89.43 per day for a 2-month period (summer) to be paid from special education funds.

4. Contract - Parsons Child and Family Center (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Parsons Child and Family Center for special education services from July 1, 2011 to June 30, 2012 for 1 student at tuition rate of \$35,550. for 10-month period (school year) and \$5,756.00 per student for 2-month period (summer) to be paid from special education funds.

5. Contract - Wildwood Summer Extension Program (a) (Addendum V)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Wildwood Summer Extension Program for special education services from July 1, 2011 through August 30, 2011 for 3 students at a rate of \$7,231.00 for 2-month period (summer) per student to be paid from special education funds.

6. Contract - Wildwood Summer Extension Program (b) (Addendum VI)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Wildwood Summer Extension Program for special education services from July 1, 2011 through August 30, 2011 for 2 students at a rate of \$7,231.00 for 2-month period (summer) per student to be paid from special education funds.

7. Contract - Wildwood School (c) (Addendum VII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Wildwood School for special education services from September 7, 2011 through June 22, 2012 for 6 students at a rate of \$43,088.00 per student for 10-month period (school year) and \$7,231.00 for 2-month period (summer) per student to be paid from special education funds.

8. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Annual Review

006901	Exited	922973	Exited
070630	Exited	986509	Exited
076607	Exited	987644	Exited
088560	Exited	988699	Charter School
092524	Exited	989034	Exited
192374	Exited	990051	Exited
207131	Exited	990052	Exited
209317	Exited	990197	Exited
343748	Exited	992229	Exited
453497	Exited	993033	Exited
486803	Exited	993042	Exited
497550		993119	Exited
509551	Exited	993606	Exited
610325	Exited	993778	Exited
622516	Exited	994019	Exited
661255	Exited	994652	Exited
710875	Exited	994986	Charter School
738403	Exited	995468	Exited
742691		997722	Charter School
775676	Exited	998113	Exited
776941	Exited	998196	Exited
796883	Exited	998523	Exited
804670	Exited	999201	Exited
830770	Exited	999307	Exited
892934	Exited	999391	
901889	Exited	999562	Exited

Initial Eligibility Determination Meeting
993217

Progress Review
990483 Exited

Initial Meeting
990023

Reevaluation Transfer Student
1000233

Program Review
995457

9. Committee on Pre-School Special Education Placements

BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for pre-school students with special needs:

<u>Amendment-Agreement No Meeting</u>	<u>Requested Review</u>
999421	998302
999768	998447
	998564
<u>Initial Eligibility Determination</u>	999418
1000270 Ineligible	999781
1000400	999786
1000482 Ineligible	999969

X. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS AND FINANCE (M. O'Neill)

Mrs. Wager-Rounds made a motion to act on Items 1-5 as a consent agenda.

Second: Ms. Marro-Giroux
Carried: 9-0

1. 2012-13 Budget Calendar (Addendum VIII)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approve 2012-13 Budget Calendar.

2. Bid Award - Pre-Owned Refrigerated Box Truck

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid for a pre-owned refrigerated box truck for the food service program to:

Gendron's Truck Center
2702 Sixth Avenue
Troy, NY 12180

For a total bid award of \$42,950.00.

3. NYSED Pilot Study for Regional Transportation

WHEREAS, the Enlarged City School District of Troy has agreed to participate in the Rensselaer Student Transportation Collective (the "Collective") for purposes of studying opportunities to reduce school district spending by sharing school transportation services, spare buses, and centralizing materials and equipment; and

WHEREAS, the Collective has applied for funding to carry out this transportation study through the NYS Department of State Local Government Efficiency Grant Program; and

WHEREAS, the Collective seeks to participate in the NYS Department of Education Regional Transportation Pilot program ("Pilot program") as it undertakes the transportation study, in order to obtain enhanced technical assistance on regulatory provisions, guidance on best practices in safe pupil transportation services, and to have its study expenses be eligible for purposes of State Transportation Aid as may be allowed; and

WHEREAS, the NYS Education Department requires the board of education to approve and state the district's interest and willingness to participate in the Pilot program; and

WHEREAS, the Collective's participating districts will seek such approval of their respective boards of education;

NOW, THEREFORE, be it RESOLVED that the Board of Education of the Enlarged City School District of Troy states its interest and willingness to participate in the Pilot program and directs that such reports and information be submitted to NYS Education Department as necessary to participate in the Pilot program and enhance the efforts of the Collective's transportation study.

4. Close Accounts - Student Activities

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the closure of the following accounts:

<u>Account Closed</u>	<u>Balance</u>	<u>Transfer Balance To</u>
Varsity Student Activity Club	\$52.79	THS Student Council Activity Club
Interactive Student Activity Club	\$179.80	THS Student Council Activity Club

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Elizabeth Wilson	Field trip to Adirondack Extreme 9/21 and transportation	\$164.10
Patricia Rogers	Transportation for 2 field trips (CHS)	\$273.50

XI. BOARD RESOLUTIONS

Mrs. Wager-Rounds made a motion to act on Items 1-4 as a consent agenda.

Second: Mr. Mayo

Carried: 9-0

1. Stipulation of Settlement - SED No. 17,504

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby approves the Stipulation of Settlement in SED No. 17,504 on the terms and conditions set forth in the agreement between the parties thereto.

2. Re-adoption of Policies (Addendum IX)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby approves the re-adoption and revisions to the following policies:

- 1120 District Records
- 2450 Policy Dissemination
- 2460 Policy Review and Evaluation
- 4010 Equivalence in Instructional Staff and Materials
- 5251 Student Fundraising Activities
- 5252 Student Activities Funds Management
- 5311.3 Student Complaints
- 5330 Student Searches and Interrogations
- 5500 School Records
- 5695 Students and Personal Electronic Devices
- 6410 Authorized Signatures

3. Abolish Policy

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby approves the abolishment of the following policy:

- 5450 Student Safety (included in Policy 8414.4)

4. Appointment of Impartial Hearing Officer

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby appoints Diane Cohen as Impartial Hearing Officer for parent requested hearing regarding special education services.

XII. FUTURE MEETINGS

Mrs. Rounds noted that Finance and Facilities meetings were changed to Monday, October 24th. Mrs. Harvin invited the public to attend the Diversity meeting on Monday, October 24th.

1. Board of Education Meetings
 - (1) November 2, 2011 (PS 14)
 - (2) November 16, 2011 (PS 14)
2. Committee Meetings
 - (1) October 19, 2011 - Education Committee - following BOE Mtg. (THS)
 - (2) October 24, 2011 - Finance Committee at 5:30 pm (PS14)
 - (3) October 24, 2011 - Facilities Committee at 6:15 pm (PS14)
 - (4) October 24, 2011 - Diversity Committee at 6:30 pm (PS14)

XIII. ADJOURN

At 7:45 pm Mrs. Rounds made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board