

MINUTES

Date of Meeting : April 2, 2008
Location of Meeting : Doyle Middle School
Time of Meeting : 7:00 p.m.
Type of Meeting : Regular Board of Education

I. MEETING CALLED TO ORDER

At approximately 6:00 p.m., Mr. Schofield, President, opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

Members Present

Mrs. Adams
Mrs. Clinton
Mrs. Harvin
Mr. Mayo
Ms. O'Grady
Mr. Pollack
Mr. Schofield
Mrs. Wager-Rounds

Members Absent

Mrs. Scully (Personal)

Also Present

Mr. Atiba-Weza - Superintendent
Mrs. Capobianco - Assistant Superintendent
Mr. Hopke - Director of Management Services
Mrs. O'Neill - Business Administrator
Mrs. DeFiglio - Clerk of the Board
Mr. McCarthy - School Attorney

III. EXECUTIVE SESSION

At approximately 6:03 p.m., Mr. Schofield made a motion to enter into Executive Session for personnel/contractual matters. This was seconded by Mr. Mayo and the vote carried: 8-0. Mr. McCarthy, Mrs. Capobianco, Mr. Hopke and Mrs. O'Neill were invited into the Executive Session.

IV. MOVE TO PUBLIC SESSION

At approximately 7:10 p.m., the members of the Board of Education reconvened back into public session.

V. SUPERINTENDENT'S REPORTS

Mr. Atiba-Weza welcomed back Mrs. Cloutier from her recent surgery. He congratulated Mr. Harrison on becoming a father for the first time.

1. Pre-Bid Information – Custodial Supplies (Addendum I)
2. Pre-Bid Information – Refuse Removal (Addendum II)
3. Tax Collection Report (Addendum III)
4. Tax Collection Letters to City and County (Addendum V)

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Finance & Budget Committee (Mrs. Scully)

With the absence of Mrs. Scully, there was no report this evening.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Meghan Bennigan – Uncle Sam Swim Instructor

She thanked the district, Mr. Paul Reinisch and Mr. Jack Fitzpatrick for their assistance with the Uncle Sam Swim Team.

VIII. SUPERINTENDENT’S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED (reviewed by M. Capobianco)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

Items 1 through 8 were through a Consent Agenda.

Motion: Mr. Schofield
 Second: Mr. Mayo
 VOTE : Carried: 8-0

1. Retirements/Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
Mitzi Lawrence	Media Center Specialist	THS	6/30/08	Retirement

2. Leave of Absence

a. Heather Mackay Gelatt	Counselor Assistant	School 16/18	4/18/08-6/30/08	without pay
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3. Appointments – Instructional – Temporary

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE(S)</u>	<u>SALARY</u>
Dimas Rodriguez	Spanish Step 1, Column A) (not to exceed 40 days)	THS	4/25/08 – 6/23/08	\$36,732.00

4. Appointments – Instructional - Long Term Substitute

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE(S)</u>	<u>SALARY</u>
a. Zenia Skalij	Grade 1 (prorated) (LOA S. Massaro)	School 12	4/3/08-6/30/07	\$36,732 Step 1, Col A
b. Heather Mackay Gelatt	School Counselor	DMS	4/21/08-until further notice	\$37,532 (prorated) (L. Stukenborg)
c. William May	Counselor Asst \$22,000 prorated)	School 16/18 Step 1	4/21/08-until further notice (H. Mackay Gelatt)	

5. Appointments – Instructional – Special Education (Grant 611)

Development & Writing of Integrated Social Studies (10) Final Examination

Christina Mumford \$24.95 per hour not to exceed 5 hours
 Vicki Crall \$24.95 per hour not to exceed 5 hours

Modification of Integrated Social Studies (10) Instructional Units

Christina Mumford \$24.95 per hour not to exceed 30 hours
 Vicki Crall \$24.95 per hour not to exceed 20 hours

Development & Writing of Integrated English (10) Final Examination

Elizabeth Crobok \$24.95 per hour not to exceed 5 hours
Vicki Crall \$24.95 per hour not to exceed 5 hours

Modification of Integrated English (10) Instructional Units

Elizabeth Crobok \$24.95 per hour not to exceed 10 hours
Vicki Crall \$24.95 per hour not to exceed 10 hours

6. Appointments – Instructional - THS Saturday Detention Program

Marguerite Brock Teaching Assistant \$22.00 per hour

7. Appointments – Instructional – School 12 Parent Outreach Program (Title 1)

Lori Abelson \$24.95 per hour not to exceed 4 hours
Rochelle Shapiro \$24.95 per hour not to exceed 4 hours
Ann Apicella \$22.00 per hour not to exceed 2.5 hours
Lynn Rouleau \$22.00 per hour not to exceed 2.5 hours

8. Appointments – Instructional - 2007-08 Substitutes

TEACHER CERTIFIED (\$100.00 per day)

Carolyn Clark Business
Stacey Prescott Elementary/Special Education
Heather Mackay Gelatt School Counselor

TEACHER NON-CERTIFIED (\$90.00 per day)

Alison Farrell Art
Timothy Murphy History

TEACHING ASSISTANT (\$12.00 per hour)

Joanna Bayer
William May

HOME TUTOR (\$24.95 per hour)

John Rizzo

Motion: Mr. Schofield
Second: Mrs. Adams
VOTE : Carried: 8-0

B. Staff Matters – CLASSIFIED/UNCLASSIFIED (Reviewed by P. Hopke)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

Items 1 through 3 were through a Consent Agenda.

Motion: Mr. Schofield
Second: Mr. Mayo
VOTE : Carried: 8-0

1. Appointments – Instructional – DMS Extended Day Program (2-3 days per week @1.5 hours per day)

Jason Kimball School Monitor \$19.70 per hour

2. Appointments – Non-Instructional – 2007-08 Substitutes

SCHOOL MONITOR/TEACHER AIDE (\$10.00 per hour)

Robert Darmetko Paul Gordon

CLERK (\$11.00 per hour)

Jessica Henry

MAINTENANCE HELPER (\$11.00 per hour)

Tina Bussing Kenneth Walker

3. Election Inspectors

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following individuals as Election Inspectors for the May 2008 School Board Election and Budget Vote. Remuneration shall be \$10 for the Orientation Meeting and \$100 for Election Day.

Mary McKeever	Terry Murphy	Cindy Treece	James Grimes
Lorraine Fitch	Barbara Epps	Caroline Martin	William Martin
Joan DeDeo	Mary Parella	Jo Urban	Patricia Minehan
Theresa Simonds	Mary Ann Ackner	Julia Dimura	Cindy Bassett
Sandy Krogh	Pat Cunningham	Nancy Rich	Linda Catone
Ellen Tolan	Mary Jane Cipperly	Mildred Sloane	Bernice Morrison
Larry Novack	Estelle Novack	Joyce Fournier	Peggy Lahey
Phyllis Carroll	Katie Feeley	Pat Allen	Mary Glover

Motion: Mr. Schofield

Second: Mrs. Adams

VOTE : Carried: 8-0

C. Superintendent’s Recommendations – PROGRAMS (reviewed by K. Handy)

Items 1 through 4 were through a Consent Agenda.

Motion: Mr. Schofield

Second: Mr. Mayo

VOTE : Carried: 8-0

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education thirty-four (57) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

111001 182056 992375 992435 992563 992680

Program Review

261564 317704 950187 988687 993106 994117

Reevaluation Transfer Student

681518 691101 987297 990253 990529 993050 994143

994268 994274 994299 994300 994301 994606

Annual Review

007190 379390 613731 682905 721140 815151 988156

988176 988313 988360 988415 988636 988637 988853

988645 989697 991031 991071 991753 991991 992315

993105 993416 993436 993446 993633 993707 993713
993905 993927 994297 994324

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education thirteen (13) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

556117 556220 556270

Program Review

994400

Early Intervention Transition

556245

Annual Review

994191 994242 994367 994372 994385 994388 994632
994633

FURTHER RESOLVED, that these placements be approved.

3. New York State External High School Diploma Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the student with the registration number 3030 to receive the New York State External High School Diploma from the Troy School District, effective April 3, 2008.

4. Conference Approval

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following individuals to attend the conference(s) listed:

a. Paul Bearup, Jeff Sitterly Bill Barr, David Martin
Spring 2008 Nike Championship Basketball Clinic Springfield, MA
April 25 and 26, 2008 Cost: \$145.00 per person Budget Code: 2855.4

Motion: Mr. Schofield
Second: Mr. Mayo
VOTE : Carried: 8-0

D. Superintendent's Recommendations – BUSINESS FINANCE (reviewed by M. O'Neill)

Items 1 through 5 were through a Consent Agenda.

Motion: Mr. Schofield
Second: Mrs. Harvin
VOTE : Carried: 8-0

1. Financial Reports

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Club Accounts (Addendum VI)
- a. Budget Transfers (Addendum VII)
- b. Budget Status Report (Addendum VIII)
- d. Treasurer's Report – February 2008 (Addendum IX)

2. Surplus Equipment

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, declare the following list of equipment as surplus and no longer necessary for District use:

The following ovens are nearly 20 years old and either don't work or operate inefficiently.

THS:

Wolf # WKCDX	serial # 481286240GW	Wolf #
WKCDX	serial # 481286239GW	
VULCAN # ASTMA 240	serial # 8151430RO	VULCAN # ASTMA
240	serial # illegible	

DMS:

VULCAN # ET-8-SMT serial # 85105298

CHS

Fax Machine Muratec F-98 serial # D8135090019186 - Worn out and unable to be repaired.

3. Donation – Proctors Arts Center and Theater of Schenectady, Inc.

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept a donation from the Proctors Arts Center and Theater of Schenectady, Inc. in the amount of \$10,000.00

4. Change Orders – Addendum IV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

- a. Titan Roofing, Inc. Change Order #02(12) Credit of \$5,030.00
Total Contract \$715,777.00 Unused allowance
- b. Titan Roofing, Inc. Change Order #02(18) Amount of \$10,075.00
Total Contract \$351,132.14 To supply all labor, materials and equipment to install new roof drain at School 18

5. Thomas Group

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, enter into a contract with The Thomas Group for the necessary architectural work for the 2008-09 Capital Project. The project costs are estimated at \$9,771,040 and the architectural fees for the project are \$830,000.

Motion: Mr. Schofield
Second: Mr. Pollack
VOTE : Carried: 8-0

PART II

X. BOARD OF EDUCATION RESOLUTION(S)

1. Polls for the 2008 Election

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the following sites as a polling location for the 2008 Annual School Board Election:

School 2	School 16
School 12	School 18
School 14	Carroll Hill School

Motion: Mr. Schofield
Second: Mr. Mayo
VOTE : Carried: 8-0

2. Voting Machines

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby agrees to leave voting machines for the May 20, 2008 School Board Election and Budget Vote from Liberty Election Systems with the costs as listed below:

10 voting machines	\$950.00 per machine	for a total of	\$ 9,500.00
Ballot facing for the voting machines			\$ 525.00

The total cost will be \$10,025.00.

Motion: Mr. Schofield
Second: Mr. Mayo
VOTE : Carried: 8-0

3. Clerk of the Board Contract Revision

RESOLUTION: BE IT RESOLVED, that the Board of Education approves the revision of the contract of the Clerk of the Board in order to rectify an error regarding allocation of the benefits.

Motion: Mr. Schofield
Second: Mrs. Adams
VOTE : Carried: 8-0

4. Jr. ROTC Program

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby agrees to explore the Jr. ROTC Program.

Motion: Mr. Schofield
Second: Mrs. Adams
VOTE : Carried: 8-0

XI. DISCUSSION OF FUTURE MEETINGS

April 2, 2008
Regular Board of Education Meeting
Doyle Middle School Media Center

