

The Enlarged City School District of Troy, New York

BOARD OF EDUCATION

Regular Board Meeting.....January 7, 2004
Location.....Doyle Middle School
Time.....6:30 p.m. Executive Session (if
needed)
7:00 p.m. Public
Meeting

A G E N D A - RESOLUTIONS

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

If an Executive Session is requested, the purpose will be given at that time.

IV. MOVE TO PUBLIC SESSION

V. SUPERINTENDENT'S REPORTS

- 1. 2003 Handicapped/Psychological Contracts (Addendum D)
2. Treasurer's Report (Oral Report)

VI. PUBLIC INPUT ON AGENDA ITEMS ONLY

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic on the agenda they wish to address. Individuals should limit their comments to three minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

VII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the February 27, 2003 Finance Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the July 9, 2003 Goals and Planning Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the September 3, 2003 Regular board of Education meeting.

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - CERTIFIED/UNCERTIFIED

1. 1. Appointments

a. REA Tutorial Assistance

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individual as a Family Literacy tutor @ \$30/hour:

|                   |                    |
|-------------------|--------------------|
| Christl Mueller   | Martin Luther King |
| Stacy Lansley     | School 2           |
| Allison Green     | School 2           |
| Emmalee Kane      | School 2           |
| Catherine Tedesco | School 2           |
| Jessica Murphy    | School 2           |
| Kara Parsons      | School 2           |

b. New Teacher Mentor Program

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individual for the New Teacher Mentor Program:

|            |                   |          |
|------------|-------------------|----------|
| Elementary | Theresa Bellerose | \$1,000. |
|------------|-------------------|----------|

c. 2003-2004 Extra/Co-Curricular

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for extra/co-curricular positions: (Donations from the Troy Booster Club)

|                    |                 |        |
|--------------------|-----------------|--------|
| Tom Sanzone        | Key Club        | \$574. |
| Linda Connell      | Art Club        | \$574. |
| Emilia Sasso       | Spanish Club    | \$574. |
| Deborah LaMontagne | Career Pathways | \$574. |
| Donna Ehmman       | Italian Club    | \$574. |
| Marion Greenberg   | French Club     | \$574. |

d. d. Stipend for Extra Classes/Extra Prep

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, and in accordance with Article XV1.A, paragraph 5A(2) and Article XV1.A, paragraph 6B of the TTA contract provide remuneration/compensation to the individuals listed for services of an additional teacher preparation (to be paid out of Title 1) effective January 12, 2004:

|                 |          |         |
|-----------------|----------|---------|
| Tanya Studnicki | CHS      | \$2645. |
| Kathy Amazon    | School 2 | \$2645. |
| Hope DeBevoise  | DMS      | \$2645. |
| Dan Farley      | DMS      | \$2645. |
| Mary McManus    | DMS      | \$2645. |
| Brian Switzer   | DMS      | \$2645. |

e. e. Substitute Teachers 2003-2004

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals as substitute teachers for the 2003-2004 school year:

|                 |               |                |
|-----------------|---------------|----------------|
| Brad DeSantos   | Non-certified | Social Studies |
| Diane Frank Dow | Certified     | Elementary     |

f. f. Home Tutors

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following individuals to serve as Home Tutors for the 2003-2004 school year:

|   |                      |            |
|---|----------------------|------------|
| Carol Ann Siemion<br>Oneonta              | K-12 all subject     | MS SUNY    |
|   |                      | Perm.      |
| Certification                             |                      |            |
| Mark Walsh<br>Sage                        | K-12 Spec Ed         | MA Russell |
| Certified                                 |                      |            |
| Kimberly Williams<br>Sage Graduate School | K-12 all subjects    | MA         |
|   | Including counseling | Prov       |
| Certification                             |                      |            |

g. Eleanor Christie, Temporary, Part-Time (.6), Foreign Language

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law provide a temporary, part-time appointment to Eleanor Christie as a Foreign Language teacher effective December 17, 2003. Ms. Christie holds a temporary license. It is further recommended that Ms. Christie be remunerated in accord with the contract currently in effect between the District and the TTA, .6 of Step 1, Column A: \$19,956. (Part-time replacement for R. Schwartz – retirement - \$68,171)

2. 2. Leave of Absence

a. a. Joley Tetrault, Elementary

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the leave of absence of Joley Tetrault from her position as an Elementary teacher (School 14) effective January 5 through March 12, 2004.

B. Staff Matters - CLASSIFIED/UNCLASSIFIED

1. 1. Appointments

a. a. Recall - Francis Smith – Custodian

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Recall to a Probationary appointment of Francis Smith to the position of Custodian effective January 5, 2004. Remuneration for this position is at Grade 13, Step 6: \$33,362 per contractual agreement with CSEA. (to fill a vacancy created by the retirement of John Davey (\$35,844)

b. b. Recall – David Borgeest – Custodian

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Recall to a Probationary appointment of David Borgeest to the position of Custodian effective January 5, 2004. Remuneration for this position is at Grade 13, Step 6: \$33,362 per contractual agreement with CSEA. (to fill a vacancy created by the retirement of Peter Adams (\$33,538)

c. c. Recall – Edward Donnelly – Long-term Substitute Custodian

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Recall of Edward Donnelly to a Long-term Substitute Custodian position effective January 5, 2004. Remuneration for this position is at Grade 13, Step 6: \$33,362 per contractual agreement with CSEA. (to fill a vacancy created by a leave of absence - Donald Skpowski)

d. d. Marcia O'Brien – Substitute Typist

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Marcia O'Brien to the position of Substitute Typist for the 2003-04 school year. Remuneration for this position is at \$11.00 per hour per contractual agreement with CSEA.

e. e. Jason Kimball – Monitor – After School Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Jason Kimball to the position of Monitor for the After School Program for the 2003-04 school year. Remuneration for this position is at \$16.92 per hour per contractual agreement with CSEA. (Extended School Day)

f. f. School Volunteers

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those listed to the position of School Volunteer for the 2003-04 school year.

|                      |                |                |
|----------------------|----------------|----------------|
| Miranda Nordhaus     | Shirley Daitch | Suzy Lind      |
| Ginger Sarajamohaden | Mary Howard    | Melinda Ramsey |
| Lisa Nagy            | Susan Rimkunas | Bessie         |
| Staton-Smith         |                |                |
| Jessica Perez        |                |                |

g. g. Substitute Custodian

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve John Sorriento to the position of Substitute Custodian for the 2003-04 school year. Remuneration for this position is at \$11.00 per hour.

C. Superintendent's Recommendations - PROGRAMS

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education placements has submitted to the Board of Education forty-one (41) student having the registration numbers as

listed below in classes for students with special education needs, and be it

Moved into District

|        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|
| 7715   | 7866   | 8824   | 9586   | 134040 | 180505 |
|        | 237611 |        |        |        |        |
| 489985 | 519431 | 711851 | 759745 | 793942 | 989321 |
|        | 989464 |        |        |        |        |
| 989577 | 989582 | 989758 | 989776 | 989934 | 989964 |
|        | 989970 |        |        |        |        |
| 989975 | 989982 | 990020 | 990052 | 990061 | 990078 |
|        | 900169 |        |        |        |        |
| 990220 |        |        |        |        |        |

Initial Referral

|        |        |
|--------|--------|
| 364437 | 989779 |
|--------|--------|

Review

|        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|
| 136160 | 155037 | 217657 | 986659 | 988520 | 989962 |
|        | 990217 |        |        |        |        |

Academic Concerns

|      |        |        |
|------|--------|--------|
| 9331 | 632417 | 989700 |
|------|--------|--------|

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

**RESOLUTION:** BE IT RESOLVED, that the Committee on Pre-School Special Education Placement has submitted to the Board of Education seven (7) students having the registration numbers as listed below in classes for students with special education needs, and be it

Review

|      |      |      |
|------|------|------|
| 9139 | 9436 | 9517 |
|------|------|------|

Early Intervention Transition

9519

Initial Referral

9158

9417

9559

FURTHER RESOLVED, that these placements be approved.

D. D. Superintendent's Recommendations – Business/Finance

a. a. Student Activities Fund (Addendum II)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Student Activities Funds for November 2003.

b. b. Cash Flow Statement (Addendum III)

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Cash Flow Statement as it appears on Addendum III.

c. c. Budget Status Report (Addendum IV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Budget Status Report as it appears on Addendum IV.

d. d. Budget Transfers (Addendum V)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those Budget Transfers listed on Addendum V.

e. Acceptance of Audit for the 2002-03 School Year

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the audit for the 2002-03 school year as prepared and presented by James Cusack, Auditor, of Cusack & Company.

g. g. Building Use Fees

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, in that the District is operating on a contingent/austerity budget, approve the fees listed for use of our buildings for outsiders in addition to the cost of custodial or maintenance time.

|           |                  |
|-----------|------------------|
| Gym Use   | \$10.00 per hour |
| Field Use | \$10.00 per hour |

Classroom Use \$5.00 per hour  
Auditorium Use \$15.00 per hour  
Cafeteria Use \$10.00 per hour

- h. h. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that payment in the amount of \$14,328.03 be made to Envision Architects, PC for professional services from August 1 through August 31, 2003, Phase I Capital Projects.
- i. i. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$13,081.39 be made to Envision Architects, PC for professional services from September 1 through September 30, 2003.
- j. j. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$2,829.91 be made to Envision Architects, PC for professional services rendered in connection with Phase I work done in School 1, 2, 12, and Carroll Hill as part of the Capital Project work.
- k. k. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment for professional services for reproducing original drawings from Schools #14, #16, and #18 and burning to CD's in the amount of \$1,020.87.
- l. l. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment for professional services for reproducing original drawings from Doyle Middle School and Troy High School and burning to CD's in the amount of \$2,041.74.
- m. m. Envision Architects, PC
- RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment for professional services rendered at Schools #1, #2, and Carroll Hill for the period November 1 through November 30, 2003 in the amount of \$975.32.
- n. n. Donations



RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept a donation in the amount of \$574.00 from the Troy Booster Club for the purpose of reinstating the Students for Environmental Action.

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept a donation from the Troy Booster Club in the amount of \$574.00 for the purpose of reinstating Career Pathways.

- o. o. Envision Architects, PC

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that payment in the amount of \$14,328.03 be made to Envision Architects, PC for professional services from August 1 to August 31, 2003, Phase I Capital Projects.

- p. p. Treasurer's Report (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the Treasurer's Report for the month of November 2003.

## PART II

### XI. XI. PUBLIC INPUT ON NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic on the agenda they wish to address. Individuals should limit their comments to three minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

### XII. XII. BOARD COMMITTEE REPORTS

- 1. 1. Goals Committee (Mrs. Adams)
- 2. 2. Buildings & Grounds Committee (Mr. Devine)

### XIII. XIII. BOARD OF EDUCATION DISCUSSION ITEMS

- 1. 2004-05 Announcements (Mr. Parrow)
- 2. Employees Assistance Program (Mr. Parrow)

### XIV. XIV. BOARD OF EDUCATION RESOLUTIONS

1. 1. Employment Agreement for Eva DeFiglio

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby extends the Employment Agreement for Eva DeFiglio as Clerk of the Board through June 30, 2007. The terms and conditions of employment are to be agreed to by Eva DeFiglio and the Board of Education. The employment agreement will be executed by the Superintendent, the Board President and Eva DeFiglio.

2. 2. Employment Agreement for Michele Bowman

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby extends the Employment Agreement for Michele Bowman as Administrative Assistant to the Superintendent through June 30, 2007. The terms and conditions of employment are to be agreed to by Michele Bowman and the Board of Education. The employment agreement will be executed by the Superintendent, the Board President and Michele Bowman.

3. 3. Goals for the 2003-2004 School Year

RESOLUTION: BE IT RESOLVED, that the Board of Education and the Superintendent hereby adopts the goals for the Superintendent as mutually developed and agreed upon by the Board of Education and the Superintendent, and be it

FURTHER RESOLVED, that the Board of Education authorizes the Board President and the Superintendent to execute the same to acknowledge acceptance of the goals.

XV. XV. DISCUSSION OF FUTURE MEETINGS

**January 8, 2004**

**Finance Committee Meeting  
Doyle Middle School Media Center  
7:30 p.m.**

**January 20, 2004**

**Policy Committee Meeting  
Doyle Middle School Media Center  
7:00 p.m.**

**January 28, 2004**

**Special Board of Education Meeting for Human Resources  
School 12  
7:00 p.m.**

**February 4, 2004**

**Regular Board of Education Meeting  
Doyle Middle School Media Center  
6:30 p.m. Executive Session (if needed)  
7:00 p.m. Public Meeting**

XIV. MOTION TO ADJOURN